



FOREIGN SERVICE OFFICER TEST

Are you interested in a career with the Foreign Service but do not know where to start?

Once you have chosen a Career Track the next step is to complete a Registration package followed by the Foreign Service Officer Test (FSOT).

The FSOT Step-by-Step Guide below will walk you through the FSOT process.

Additional information may also be found at the following web sites:

http://www.act.org/fsot/link_to_register_

<http://www.act.org/fsot/faq.html>

FSOT Step-by-Step Guide

Register and submit your completed Application Form. **Wait for on-screen confirmation** that your registration was complete and has been successfully submitted.

- **Technical questions/issues with the registration process?** Please email ACT, Inc. at fsot@ACT.org or call (800)205-6358.
- **Want to re-take the test?** You may take the test only once in a 11-month period. In order to re-take the FSOT, you will need to fill out the Registration Package once more. This will give you the opportunity to update your application. Should you pass the FSOT and essay, you will then submit a new, up-to-date Personal Narrative.
- **Wednesday, January 25, 2012(at 9.00 AM CST);** Last date for candidates intending to test overseas to submit completed registration forms.
- **Test Date: February 9-10, 2012.**
- **Basic Requirement for Becoming a Proctor:** Proctors should be FS Generalists, FS Specialists, or Eligible Family Members (EFMs). Since Proctors have access to the FSOT, they must wait one year before taking a future FSOT. In addition, family members or dependents of test takers may not serve as proctors. Friday, December 16, 2012: Deadline for Proctors to complete training. For any queries regarding Proctors, Please contact Eva Kaleta, D/HRO at X-8761.